# **HOW TO ORDER FROM THIS PRICE LIST**

### 1. ORDERING

a) Orders can be sent by post, fax or email.

b) Use the enclosed order form if possible. Don't forget to mention condition (MUH, FU) and catalogue numbers (SG, Scott, Michel, Yvert)

c) If using email try to ensure catalogue numbers and prices are in vertical format.

d) If you wish to collect your order from my office, please send the order in advance so that we can have it ready for you when you visit.

#### 2. PAYMENT

#### **AUSTRALIAN & OVERSEAS CLIENTS**

- a) A\$ cheque, postal money order, Mastercard, Visa, American Express.
- b) DIRECT BANK TRANSFER:

National Australia Bank, 357 Cambridge Street, Wembley, Western Australia 6014. Bank sort code: 086-488 Account No: 64960-5290

- c) PAYPAL: Address: order@robinlinke.com.au.
- d) BANKNOTES Please send by registered mail.

## OVERSEAS CLIENTS - DIRECT BANK TRANSFER:

Bank of America - Los Angeles

NatWest - London

DeutscheBank - Frankfurt.

Bank account details on request.

Payment to clients selling to me can also be made quickly and simply by cheque in US\$, £Stg or Euro.

#### 3. GUARANTEE

All purchases are covered by a **Money Back Guarantee**. Should any item not be satisfactory, please return it within 7 days of receipt for replacement or refund.

## 4. LAY-BY

25% deposit with balance payable within two months.

#### 5. POSTAGE WITHIN AUSTRALIA

- i) Orders up to 500g are sent by registered post for \$4.00
- ii) For orders over 500g extra postage costs may be charged in addition to registration/insurance.

#### POSTAGE OVERSEAS

- i) For orders over \$100, registered airmail (A\$11) is the preferred method of despatch.
- ii) Because of size and weight, some orders have to be sent **insured airmail**. Postage will be charged at cost.
- iii) Express delivery also available.

## 6. CUSTOMS

- Registered shipments to countries with GST/VAT are declared as "Printed Matter". Invoice/statement is sent by separate airmail (unless client gives us other instructions).
- ii) When shipping stamps to me please use registered mail. Registered shipments should have a green customs sticker on reverse endorsed "printed matter". Any declared value should be under A\$250.